

RISK INSIGHTS

CHECKLIST FOR PARKED BUSES

Best Practice

It's recommended you save a copy of this checklist for your records. **The checklist should be completed every day in the morning and evening.** Record any anomalies in the comments/observations section.

Company name: _____
 Parking address: _____
 Manager's phone number: _____
 First responder's phone number: _____
 Inspector's name: _____

INSPECTOR'S SIGNATURE

Checklist for buses

1. Leakage of fluids under and/or near buses. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

2. Buses parked (maximum of 8) in blocks, as explained in the plan. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

3. Buses parked 15 meters from a building. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

4. Bus doors and windows are closed and locked. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

5. Compliant Class BC fire extinguisher and accessible for each block. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

6. No traces of vandalism on buses. COMPLIANT NOT COMPLIANT NOT APPLICABLE
 INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____

COMMENTS/OBSERVATIONS: _____

Checklist for parking

- 1. Access to buildings, parking lots, and other closed or controlled zone.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 2. All fences are in good condition and without any breach or traces of unauthorized entry.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 3. Above-ground fuel tank in good condition without any leakage and power off if no activity.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 4. Security systems in good condition and functional (Alarm, camera, motion detector).** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 5. Lighting functional and in good condition.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 6. Compliant Class BC fire extinguisher accessible at specified locations.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____
- 7. Emergency plan is posted and updated at the entrance to the parking lot.** COMPLIANT NOT COMPLIANT NOT APPLICABLE
INSPECTION DATE: _____ INSPECTION TIME AM: _____ INSPECTION TIME PM: _____
COMMENTS/OBSERVATIONS: _____

For more information on making your business safer, contact our Risk Services Department at **1.833.692.4111** or visit us at www.nbins.com.